

Virginia Tech Carilion School of Medicine (VTCSOM) Integration Update

Debbie Petrine, Tom Ryan – BOV Liaisons to Integration Steering Committee
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Overview of Integration Structure

- Goal: successful integration of the VTCSOM in July 2018 without negative impact on students and faculty
- Executive Committee – Virginia Tech, Carilion Clinic, VTCSOM, VTCRI
- Integration Steering Committee – meets 2x/month, receives reports from work group leaders, and discusses over-arching issues
- Work Groups - regular meetings - Accreditation, Communications, Facilities, Finance, Information Technology, Libraries, Personnel, Student Services; other small groups as needed (HR+IT, MOU)

Key Updates

- Accreditation
 - University accreditation, Southern Association of Colleges and Schools Commission on Colleges (SACSCOC); SACSCOC leadership aware of desire to acquire and integrate, willing to adjust university's timeline for accreditation to accommodate acquisition of VTCSOM (Ken Smith is reporting on this during Academic Affairs committee meeting Nov. 7)
 - VTCSOM accreditation - Liaison Committee on Medical Education (LCME); notification document near completion, will be submitted by VTCSOM President and Founding Dean, Cynda Johnson and Virginia Tech President Tim Sands by December 1 to LCME
- MOU
Kay Heidbreder is meeting with Nick Conte, Carilion Clinic General Counsel, to outline next steps for articulation of revised Memorandum of Understanding (MOU) between Virginia Tech and Carilion Clinic; next steps include identifying current MOU elements that will be preserved and revised, and new elements that reflect the acquisition and integration of the VTCSOM into Virginia Tech (e.g. Carilion Clinic employees with faculty appointments in the VTCSOM as a college within Virginia Tech's structures). MOU discussions will include Carilion Clinic and Virginia Tech finance, legal, and other administrators and stakeholders as appropriate.
- VTCSOM Faculty
 - The VTCSOM will include individuals who are employed by Virginia Tech (dean, academic administrators). The majority of faculty members with appointments to the VTCSOM are physicians employed by Carilion Clinic, Jefferson School of Health Sciences, or are in private practice and, therefore, will not Virginia Tech employees.

- Virginia Tech HR, Provost's Office, and IT working closely with VTCSOM and Carilion Clinic administrators on procedures for transfer and hiring practices for faculty and staff employees to Virginia Tech (e.g. proper labeling for payroll, IT access) including adjustments to Virginia Tech Faculty Handbook and VTCSOM Handbook and Bylaws.
- VTCSOM and Virginia Tech administrators had successful presentations and discussions with VTCSOM Faculty Assembly on Sept. 26 (over 100 attendees) and the Virginia Tech Faculty Senate on Oct.4. Responses were favorable and supportive.
- Finance: discussions underway regarding budget model including tuition and fees.
- Students: VTCSOM students are represented on the Steering Committee and sessions are planned for a "town hall" meeting in November to address student questions about the integration; communications with current and future students include information regarding integration.